Christmas CodeDay Planning

Date: December 13, 2017

Audience: WPID, PSED, EDU, Code for Canada Fellows

<https://maesdcodeday.eventbrite.ca>

Time: 1000 - announcements, intros, work plan 1030-1530 (work time), 1530 - 1600 show and tell

Space: Superior Room (70-80 ppl) booked from 0930-1700hrs

Activities: need a couple of people (1 for every 20 participants) to act as help desk

Methodology:

Sprint to have everyone indicate at the beginning of the day of what they want to work on, heads down until 4pm - ACCOUNTABILITY

Ground rules - if you need to be on email, please remove yourself from the room

Alex C to develop draft accountability statements to the event brite

Show and tell at the end

**To Do:**

Alex, Wilfrid – Impact meeting, draft email for directors

Wilfrid- IM’s baking

All of us – accountability statements

Liliana- food

DM, ADMs, Code for canada invites

Next week – personal reachouts. Week after –

ADM, DM invite – Matt Clarke. Christmas code day google doc.

Suzanne Tobari.

Other:

Code for Canada Event - Dec 12

Topic - how to run a hackathon

Ivonne to bake!! :)

Food:

Coffee

Yogurt Parfaits

Fresca Pizza

Afternoon Snacks - Coffee, food

After event celebration

Draft of ADM/DM invite for show and tell - Matthew

ADM Craney, McGinn, Franz, Tabari

DM Orencsak, Hartley

Develop a framework for a course series called "Data Literacy for Policy Enthusiasts"

Develop a dataset that answers 80% of all enrolment enquiries

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| Ministry of Advanced Education and Skills Development  Strategic Policy and Programs Division  Mowat Block, 17th Floor  Queen’s Park  Toronto ON M7A 1L2  Telephone: 416 212-5420  Facsimile: 416 326-5445 | | | Ministère de l’Enseignement  supérieur et de la Formation  professionnelle  Division des politiques stratégiques et des programmes  Édifice Mowat, 17e étage  Queen’s Park  Toronto ON M7A 1L2  Téléphone : 416 212-5420  Télécopieur : 416 326-5445 |  | |
|  | **Memorandum to:** | All MAESD Assistant Deputy Ministers | | |  |
|  | **From:** | Glenn Craney  Assistant Deputy Minister, MAESD | | |  |
|  | **Subject:** | MAESD Code Day | | |  |
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The next MAESD Code Day event is happening on May 18th, 2017 in MacDonald Block at 900 Bay Street in Toronto. Code Day is a full day event geared toward giving staff space to build digital tools and capabilities in our ministry, and for them to meet others who want to do the same.

Code Day is open to all MAESD staff members and related OPS colleagues who want to apply a digital-first mindset to their work. Attendance may be limited, so we encourage your staff to register as soon as possible at [this Eventbrite link](https://www.eventbrite.ca/e/maesd-code-day-2-tickets-33008177347).

So what does Code Day involve? Staff will get together with their colleagues for a full day to focus on building or learning new data analysis and digital tools. They will bring their own project to work on, and can meet colleagues with new ideas, new ways of doing things, and new data. Learn more about the first MAESD Code Day on [Digital Government’s blog](https://medium.com/ontariodigital/creating-space-for-digital-work-697006b6bf5f).

I recognize that data analysis and digital work require a community, as well as undisturbed time to understand technical issues, build solutions, and learn new techniques. This event was created to address this need, and to connect staff to each other so they can learn, build together, and share data, no matter where they are within our organization.[ZA(1]

Code Day is an important initiative for MAESD and the Ontario Public Service. As I have witnessed many times, MAESD employees are proud of the work they do, and are dedicated to innovation. Valuable ideas can come from anywhere in our ministry, especially when we work together and create space for them.

If you have questions or comments on Code Day, please view the FAQ at the [Eventbrite link](https://www.eventbrite.ca/e/maesd-code-day-2-tickets-33008177347), or contact the Funding Policy and System Planning Unit at fpspu@ontario.ca.

Sincerely,

*(Original signed by)*

Glenn Craney

Assistant Deputy Minister

c: Sheldon Levy, Deputy Minister, MAESD

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[ZA(1]We could arguably remove this paragraph. Will leave it up to you. It’s a bit redundant.

Have been looking for a space to work on your digital, data or analytics project with likeminded peers? Do you want to share your ideas, learn new ones, and iterate, iterate, iterate like an agile pro? If so, then this event is for you.

MAESD Christmas Code Day happening on August 10th, is part of an event series where you can immerse yourself into learning or developing a tool, program, or language that will help you and your team. No matter what you work in (from Excel to HTML/CSS to SQL to R), take the day to learn and make something awesome with your fellow OPS colleagues. Find out about a previous Code Day [here](https://medium.com/ontariodigital/creating-space-for-digital-work-697006b6bf5f).

There’s no curriculum or training. Just an undisturbed workday to learn from your peers and build, or, as we call it, "leave work to do work". We hope that this will be a great time to share and exchange ideas, meet your fellow OPS digital enthusiasts, and learn tips and tricks. So. No meetings. No interruptions. Just build.

If you are interested in participating, please register [here](https://www.eventbrite.ca/e/ops-mega-code-day-registration-35443296855) and **share this invitation with your network**.